



Meeting held on Thursday 19th September 2019 at 7.30pm in the Resource Centre, Lacon Childe School

MINUTES

PRESENT: Sharon Wakeman (Chair); Zoe Baggott (arrived 7.45pm); Tracey Clinton; Hannah Coleman (Minutes); Rachel Datlin; Julie Everingham; Michelle Kendall; Tracy Pearce; Sarah Price; Darren Reynolds; Amie Williams.

Steve Todd was welcomed to the meeting, and it was agreed to bring Item 4.c) forward, using the separate BCBS Wash-up Meeting agenda.

1. Bike Show on 8th September

The main points raised and discussed were as follows:

- Steve had given a substantial amount of time and help towards the Show.
- Tracey had already emailed thanks to the majority of the exhibitors, and any who had replied said they really enjoyed the day. Others written to included Tina, who provided invaluable help in the kitchen, Liz, the First Responder, Co-op for their donations of refreshments, and some members of school staff. Steve said he had also written to the organisations involved.
- Sharon tabled the accounts for the event, showing a comparison between the one day and two day formats. The one day format had again proved to be very successful. The profit was over £3,000.
- There were just about enough cakes, but more donations of whole cakes were needed. It was suggested that new Year 7 parents needed more notice and it was agreed to raise it at the Year 6 Intake Day next summer.
- Tracey asked for feedback and added it directly to the BCBS file.
- Rachel agreed to assist with the Risk Assessment next year.
- It was agreed to hold the 2020 Bike Show on Sunday 13th September.

Thanks were extended to Steve and he left the meeting at 8.10pm.

2. Minutes of the meeting held on 25th June 2019

The minutes were agreed and signed.

3. Matters arising

- a) **Wish Lists** Sharon reported that not all the 2019 wishes had been claimed, but the majority had. Darren put forward the suggestion that the Hall Project could be the main focus this year. This was well received and it was agreed to support this one major project for 2019-20. It was noted that some departments would miss the financial support, however it was agreed to encourage teams to lead their own fundraising. The PTA would support any initiatives.

ACTION PTA to promote the Hall Project at all events, with regular updates and news on progress through social media and other PTA channels.

4. Forthcoming events

- a) **Bags to School on 4th November** Tracy had kindly agreed to manage this scheme and carry out what was required.
- b) **Quiz Night in November** It was agreed to discuss this at the next meeting.
- c) **Winter Concert on 19th December** It was suggested that mince pies and mulled wine, or non-alcoholic punch, would be appropriate. It was also suggested that Food Technology may like to take the opportunity to fundraise for their department if they wished, and Music to prepare their own raffle again. The Concert would be discussed further at the next meeting.

5. Feedback on events

- a) **Cleobury Festival on 29th June** The Festival had been really successful, and the weather was perfect. It was felt that the PTA needed to be closer to the field and more central, or to be better signposted.
- b) **Summer Quiz on 12th July** Unfortunately, there were only three teams due to too many other things happening. However, it was a great quiz and the evening had been a lot of fun. Despite fewer numbers, the refreshment sales had been amazing!

6. AOB

- a) **Race Night on 18th October** The PE Department were organising the event, and the PTA agreed to provide the bar, but the date needed to be reviewed.

ACTION Tracey to ask the PE Department for an alternative date, and Darren to follow up.

- b) **Fundraising** Some suggestions for fundraising were put forward, such as an Easter Raffle and a Bingo Night.

ACTION Tracey to look into setting up a raffle, and Lottery Licence implications.

7. Date and time of next meeting

The next meeting would be held on Thursday 17th October 2019 at 7.00pm in the Resource Centre, Lacon Childe School.

The meeting closed at 8.45pm.

Signed:

Date: