

Minutes of the Lacon Childe PTA meeting Monday 4th March 2024 at Lacon Chide School

Attending: Lucy Bunten, Sam Harrison, Allan Romeo, Rachel Datlen, Kara Guise

1. Apologies:

Sarah Westmacott, France Pioger, Kris Wood, Leonie Driver, Noah Turner, Rachel Croxton-Broome

2. Minutes of the last meeting

All agreed these were an accurate record. Actions and matters arising are covered on the agenda.

3. Treasurers Report

- The bank balance is £6,161.69 with no payments waiting to be made.
- Kris Wood and Sam Harrison had completed bank signatures paperwork. **Action: Lucy to progress banking paperwork.**
- There are still £3,593 to be claimed of the wish list funds – Drug awareness sessions, PSHE, paints for Matilda and some remaining funds for the House System, Rewards and Recognition and Music. **Action: Staff to commit their funds.**
- Lucy reported that there is an issue with the sound system, which is coming to the end of its life. Georgia is trying to find solutions for Matilda, but is also looking at costs of a replacement system, which the PTA agreed we could consider funding, as it is of wider benefit to the School.

4. Forthcoming Events

- The locked cupboard in the Finance office had been cleared and now filled with PTA supplies.
- Parents evenings – Y8 evening will be rescheduled. Y11 evening is Thursday 7th March. Lucy, Sarah and Rache can help.
- Race Night – this had been a real success, with a great atmosphere on the night. Gross profit was not yet known as there are still payments due from Parentmail, but we have easily exceeded £1,000. It was agreed that for next year we should promote ticket sales in the wider non-school community more, although some payments had been taken on Reception, so the message had perhaps got out to the wider community via the PTA FB page. It was also suggested that we produce a flier to go out in school bags as pupils didn't have a great awareness of the evening via form tutors.
- Matilda production – 12/13/14 March. A Teams call will be booked for later this week to finalise arrangements. **Action: Sam to organise Teams call for Matilda planning.** France had emailed with an update on popcorn.
- Rags to Riches – 20th March. A Parentmail had already been sent, a FB post done and Lucy had erected the banner. Bags had arrived this week to go out in school bags.
- Kids Disco – 2nd July. This would be run by PTA with support from staff on the night. Only Yr6 (transition) and Yr7 would be invited. Disco Daddy was suggested but there may be cheaper and more age-appropriate options. **Action: Lucy to cost up DJ.**
- Summer Fete – Thurs 4th July. All form classes will run a stall plus Finance Team and TAs. PTA would focus on second hand uniform sale and promote donations of uniform nearer the time. PTA to organise catering stands. **Action: RCB to contact Hobsons to request they obtain alcohol licence.**
- Bike Show – 22nd September. A poster for the event had been designed by students as a House competition. The PTA judged the entries during the meeting. Sarah had done a lot of work contacting supermarkets about supplies for the event. The web page content needs creating. **Action: Lucy to send Jane and Steve the logins for the old website. Action: Lucy to continue to work on content for Steve to progress web page.** A separate Bike Show subcommittee will be set up. **Action: Lucy to request a Parentmail asking any parents to be on a Bike Show subcommittee.**

8. School Lottery

- France had checked ticket numbers, which were now 57. Income was still healthy. It was suggested that a flier with QR code to the lottery could be put in the Matilda brochure.

10. DBS Checks

- School will process these for anyone on the PTA who is interested. Rache clarified that it is not a requirement of PTA members, but those who need access to school during the day when students are in, need a DBS or would have to be accompanied by a staff member. **Action: PTA members to send Lucy full name and DOB if they wished to have a DBS check.**

11. Childe Endowment Fund Trustee

- Leonie Driver had attended the recent meeting on 23rd February and had kindly agreed to be the PTA lead on the group.

12 AOB

- Social media and promotions lead – Lucy said that Sarah Price had reminded that the website needed updating and Easyfundraising be promoted, which she recently had posted on FB page. It was agreed that we still needed to find a promotions lead, so it was agreed that we identify a student to do the role. Kara advised that we could write some questions for prospective candidates to respond to and the PTA can decide who is the most appropriate candidate/s. Allan suggested “What can you do to help us help you?” **ACTION: PTA members to send questions to Rache Datlen to compile as a list, which could then be presented at Y9 and Y10 assemblies with instructions on how to apply.**
POST MEETING NOTE: School had very kindly done some minor changes to the PTA page on the website e.g. adding minutes, updating Rags 2 Riches details etc.

13 Date of Next Meeting

- Wednesday 1st May at 5:00pm at Lacon Childe School.