**Minutes of the Lacon Childe PTA meeting**

**Tuesday 20th May 2025**

**Attending:** Sam Harrison, Rachel Datlen, Sarah Westmacott, Kris Wood, Rach Croxton-Broome, Hayes Smith

**Apologies:** Rachel Lambert, Allan Romeo

**Finance update**

* The current bank balance is £12,252.06.
* With remaining agreed wish list items still to come out, the balance is likely to be around £3,600. There was an update on each wish list project:
  + Basketball equipment has been ordered today.
  + RCB will order saddle pads over half term. **ACTION: RCB to order saddle pads.**
  + Pupil Premium support progress is unknown **ACTION: RCB to speak to Ruth Allen re PP support.**
  + Industrial cooker has been repaired and an invoice will arrive shortly.
  + Pianos had been tuned.
* DT had requested 4 new sewing machines and English had requested to have the mural in the corridor finished by the artist and some new copies of ‘Of Mice and Men’ texts. It was agreed that 2 sewing machines could be purchased now from funds, to take advantage of the lower price when ordering 2 or more.
* RCB felt it would be good to retain some funds to spend once Stuart is in the Heads role full time in September.
* Sarah’s bids for funding from Ludlow Rotary Club (£900) for outdoor seating and Woodward Educational Trust for Drama room lighting (£5,000) had both been successful. She had sent a thank you card to each trustee of WET and will do the same for the Rotary Club. **ACTION: RCB to put a thank you to Ludlow Rotary Cares and Woodward Education Trust into Heads News.**
* The grants have been paid into the PTA account. Sam Martin had said that the lighting quote needs updating, which will be done this week, with the hope that the work can be done over the summer. The outdoor seating has been ordered.

**Lacon Factor** 19th June

* All agreed that we would support this event with refreshments, including alcohol. There are quite a lot of supplies left over that can be used. **ACTION: Sarah to apply for alcohol licence.**
* Blakemore Foundation had given a £70 voucher.
* Helpers: Rache, Sarah, Allan **any others?**

**Cleobury Festival** 28th June

* A stall has been booked to sell Summer Raffle tickets. The event is 1pm to 7pm.
* Helpers: Sarah, Rache, Sam, France, Allan, **any others?**

**Summer Fete** 10th July

* Beefy Boys and Pizza Girls have been booked.
* Hobsons are running the bar **ACTION: Rache to double check that licence is in place.**
* Uniform donations have started to come into school and Sarah has 2 suitcases of uniform stored at home.
* Blakemore Foundation had given a £70 voucher to purchase alcohol for the Barrow of Booze.
* Helpers: Sarah, Sam, Rache, Hayles, France, **any others?**

**Summer Raffle**

* 10,000 tickets have been printed. The draw will be done at the Summer Fete and we will agree a ticket selling period leading up to the event.
* Agreed that 2 books of tickets would go in school bags, this Friday to each family to sell. **ACTION: Rache to drop 100 raffle ticket books into school.**
* An article and the poster will go in this week’s Heads News and be followed up with reminders each week **ACTION: Rache to draft a piece for RCB to put into School News.**
* Kris suggested that students could be offered an incentive to sell all of their tickets and be in a raffle to win a £25 voucher for ‘Love to Shop’.
* Hayles had offered to sell 20 books, Sarah 20 books, France 10 books, Sam 5 books, a**ny others?**

**Easy Fundraising**

* This is an efficient way that the PTA is generating funds.
* The account is still administered by Sarah Price who stood down from the PTA 2 years ago, and she would like to hand this over. This involves organising the back of house monitoring and promotion
* Allan and Sarah had both said they could help with this, but it maybe that there can only be one admin. **ACTION: Rache to email Allan and Sarah about Easy Fundraising administration so that they can make a decision who leads on it.**

**Rags to Riches**

* It was agreed that this will be reduced to annually to ensure the minimum volume of 25 bags is generated.
* RCB had received an email from R2R with suggested dates for next year. **ACTION: Rache to confirm date for next R2R collection.** This has now been confirmed as Wednesday 1st October 2025.

**AOB**

* The decision that PTA parents had taken not to be involved in the Bike Show, due to lack of capacity, was discussed.

**Date of Next Meeting**

* Tues 1st July at 6pm on Teams. The new Head, Stuart Weston, will attend the next meeting and we will look to alter the day from September to make attendance easier.