



Shropshire
Gateway
Educational Trust

Lacon Childe School

...more than just a school

Head of School - Rachel Croxton-Broome
Headteacher Designate – Stuart Weston



25 June 2025

Dear Parents/Carers

As you are probably aware, the school carries out regular fire drills to ensure that students and staff know what to do in such an event and so that we can regularly review our practice. A fire drill is completed every term to ensure that students understand what to do should we need to evacuate the building.

The DfE and police advise that schools also carry out critical incident drills. A critical incident can be anything from a swarm of bees on the playground, smoke pollution in the air, to an intruder on the school grounds. These incidents could lead to a 'lockdown' in school until any potential threat is removed or an evacuation from the school site to somewhere safer. We must all be prepared to keep such rare occurrences controlled and calm.

Lacon Childe School has a critical incident policy and set of procedures, and it is important that both students and staff know what to do in such an event. To limit the impact of disruption on valuable lesson time whilst conducting these necessary drills, we will be holding a 'lockdown' drill to practice our critical incident policy on the week commencing 7 July 2025. We will talk to the students and staff ahead of the drill, so all members of our school community are aware that these are practice lockdown drills and the reason why they are important to keep us all safe. Staff members will be instructed to remain calm at all times, so that students do not get distressed. Students will also be clearly instructed, in advance of the drill as to what is expected of them during the scenario to lessen any concerns or anxieties they may have.

If you have any general questions or concerns, please contact the school on admin@laconchildeschool.co.uk

Yours sincerely

Stuart Weston
Headteacher Designate

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The Shropshire Gateway Educational Trust